

## Experience flow and ease in your life Banish overwhelm and frustration Love your home, workplace, life!

The questionnaire below has been designed for you to distinguish the areas in your life where you experience stress or frustration. Sometimes we don't realise what's missing until we do an exercise such as this, and it can also be useful to see areas where we can make improvements.

I can help with every one of these situations and I'd be delighted to show you how some simple actions can make the world of difference.

## In Your Home

Is the clutter getting on top of you, so that you feel you can't relax?	Yes □	No □
Are you too embarrassed to invite friends over because the house is chaotic?	Yes □	No □
Has the spare room become a dumping ground?	Yes □	No □
Do you open cupboards and things fall out on top of you?	Yes □	No □
Have your cupboards become unruly to the extent that you can't find anything?	Yes □	No □
Are the children's toys finding their way into every room of the house?	Yes □	No □
Do you bemoan the fact that you don't have any storage?	Yes □	No □
Can you sit quietly of an evening and enjoy a peaceful relaxing environment?	Yes □	No □
Do you feel ineffective in running an organised household?	Yes □	No □
Are your household bills and receipts organised so you're not paying late fines because you misplaced the bill?	Yes □	No □
Do you have a filing system for your 'important papers' such as insurance, vehicle, bank statements, tax etc?	Yes □	No □
Do you have an easy to access list of useful tradesmen you use when something breaks down?	Yes □	No 🗆
Is your wardrobe so cluttered it takes ages to find something to wear?	Yes □	No □
Are you in the midst of moving house and can't work out what to take with you and what to discard?	Yes □	No □
Are you moving into a new home and confused as to where everything will fit?	Yes □	No □
Is your garage full of stuff you don't know what to do with?	Yes □	No □
Does your car fit in the garage?	Yes □	No □
Would you love to have your tools and gadgets organised so you can find them when you need them?	Yes □	No □
	Are you too embarrassed to invite friends over because the house is chaotic?  Has the spare room become a dumping ground?  Do you open cupboards and things fall out on top of you?  Have your cupboards become unruly to the extent that you can't find anything?  Are the children's toys finding their way into every room of the house?  Do you bemoan the fact that you don't have any storage?  Can you sit quietly of an evening and enjoy a peaceful relaxing environment?  Do you feel ineffective in running an organised household?  Are your household bills and receipts organised so you're not paying late fines because you misplaced the bill?  Do you have a filing system for your 'important papers' such as insurance, vehicle, bank statements, tax etc?  Do you have an easy to access list of useful tradesmen you use when something breaks down?  Is your wardrobe so cluttered it takes ages to find something to wear?  Are you in the midst of moving house and can't work out what to take with you and what to discard?  Are you moving into a new home and confused as to where everything will fit?  Is your garage full of stuff you don't know what to do with?  Does your car fit in the garage?  Would you love to have your tools and gadgets organised so you can find them when	Are you too embarrassed to invite friends over because the house is chaotic?  Has the spare room become a dumping ground?  Do you open cupboards and things fall out on top of you?  Have your cupboards become unruly to the extent that you can't find anything?  Are the children's toys finding their way into every room of the house?  Do you bemoan the fact that you don't have any storage?  Can you sit quietly of an evening and enjoy a peaceful relaxing environment?  Pos Do you feel ineffective in running an organised household?  Are your household bills and receipts organised so you're not paying late fines because you misplaced the bill?  Do you have a filing system for your 'important papers' such as insurance, vehicle, bank statements, tax etc?  Do you have an easy to access list of useful tradesmen you use when something breaks down?  Is your wardrobe so cluttered it takes ages to find something to wear?  Are you in the midst of moving house and can't work out what to take with you and what to discard?  Are you moving into a new home and confused as to where everything will fit?  Yes Does your car fit in the garage?  Would you love to have your tools and gadgets organised so you can find them when

## **In Your Business**

*	If you work from home, do you find your office encroaches on the living space, and vice versa?	Yes □	No □	
*	Is your office well set up so that it's a pleasurable working space?	Yes □	No □	
*	Is your working space full of clutter and paper, and desperately needs some sense of order?	Yes □	No □	
*	Do you have to frantically sort through mounds of paper to find the document or file you need?	Yes □	No □	
*	Are you able to quickly respond to client queries by being able to put your hand immediately on the information or client file?	Yes □	No □	
*	Do you have workable filing systems: hard files, computer folders etc?	Yes □	No □	
*	Are your working days/weeks, structured so everything gets handled with ease?	Yes □	No □	
*	Is your email Inbox set up so that you can find important emails immediately?	Yes □	No □	
*	Do you run out of time to edit and format your important client proposals and marketing documents?	Yes □	No □	
*	Does your website contain spelling or grammatical errors?	Yes □	No □	
*	Do you lack the time to actively grow your business because you're caught up in the everyday minutiae?	Yes □	No □	
In your Life				
*	Do you have time to enjoy friends, family, hobbies and an active social life?	Yes □	No □	
*	Do you experience guilt for any reason?	Yes □	No □	
*	Do you feel that you are working too much and not enjoying life enough?	Yes □	No □	
*	Do you feel like a heel because you never seem to have time to go to the kids' soccer games, or spend more time with them?	Yes □	No □	
*	Do you regularly bring work home and work on into the evening?	Yes □	No □	

## 20 - 30 YES answers: you need me!

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